

**Minutes
CITY OF FOLKSTON
REGULAR MONTHLY MEETING
February 20, 2023**

The Mayor and Council of the City of Folkston met in regular session on February 20, 2023 at City Hall.

Mayor Lee Gowen called the meeting to order at 6:30 pm. He gave the invocation and led the pledge of allegiance.

Members Present: Lee Gowen, Mayor
Ruby Baker
Marion Davis Jr.
Jim Gowen
Bruce Young

Members Absent: Rob Roberson

Also Present: Leonard H. Lloyd, City Manager
Darlene Williamson, Clerk
Patrick Brooks, City Attorney

Visitors: Jamison Guice, Charlton County Herald, Melodey Martindale, Chamber Director and Julie Warren

AGENDA

Mr. Marion Davis made a motion to approve the agenda as presented. Mr. Bruce Young seconded the motion and it passed by unanimous vote.

MINUTES

Mr. Bruce Young stated the date on the heading for February 13, 2023 work session has February 14, 2022 and needs to be corrected.

Mr. Marion Davis made a motion to approve the minutes for January 9, 2023 Regular Meeting as presented and the February 13, 2023 Work Session, with the stated correction of the date as presented. Mr. Bruce Young seconded the motion and it passed by unanimous vote.

APPROVE INCOME AND EXPENSE STATEMENTS

Mr. Bruce Young made a motion to approve the income and expense statements for January, 2023 as presented. Mr. Jim Gowen seconded the motion and it passed by unanimous vote.

POLICE DEPARTMENT REPORT

Mayor Lee Gowen stated the police department filed 24 incident reports, investigated 7 accidents and answered 1,348 calls during the month of January 2023.

The police department collected \$9,206.00 in fines and forfeitures; the city's portion is \$6,742.65.

CITY MANAGER REPORT

Mr. Lloyd stated the vibration to the well pump was a success, the pump was pulled and was sent to the company for repairs. The company will video the well casing for any repairs that might be needed.

Mr. Lloyd then informed the council that there will be a public hearing for the application of the 2023 Community Development Block Grant (CDBG) at 1:30 P.M. on February 21, 2023, at city hall. The activities for these funds may be used for housing rehab, public facilities and economic development.

ADOPT RESOLUTION#2302-02 FOR HAZARD MITIGATION PLAN

Mrs. Ruby Baker made a motion to adopt Resolution #2302-02 for the Hazard Mitigation Plan as presented. Mr. Jim Gowen seconded the motion and it passed by 3 votes.

Mrs. Ruby Baker, Mr. Marion Davis and Mr. Jim Gowen voted yes.

Mr. Bruce Young abstained due to a conflict of interest.

ADOPT RESOLUTION#2302-01 FOR CITY OF CIVILITY

Mr. Bruce Young made a motion to adopt Resolution #2302-01 for City of Civility.

Mr. Jim Gowen seconded the motion and it passed by unanimous vote.

APPROVE MINI EXCAVATOR BID

Mayor Gowen stated the city has received three quotes for a Mini Excavator; Yancey Bros Cat (Caterpillar) \$97,858.00, Sapelo Equipment (Kubota) \$84,000.00 and Dobbs Equipment (John Deere) \$79,990.00. Mr. Lloyd recommended the council approve the quote from Dobbs Equipment in the amount of \$79,990.00.

Mr. Marion Davis made a motion to approve the purchase of the John Deere mini excavator from Dobbs Equipment in the amount of \$79,990.00. Mr. Bruce Young seconded the motion and it passed by unanimous vote.

APPROVE 2022 BUDGET AMENDMENTS:

Mayor Gowen stated the 2022 budget amendments are for audit purposes to balance the budget by departments.

Mrs. Ruby Baker made a motion to approve the 2022 budget amendments as presented.

Mr. Marion Davis seconded the motion and it passed by unanimous vote.

APPROVE GEFA LOAN APPLICATION

Mr. Lloyd informed the council that the GEFA loan application is due by March 1, 2023. The loan is for the sewer renovation project.

Mr. Davis made a motion to authorize Mayor Lee Gowen to sign any and all documents pertaining to the GEFA loan application. Mrs. Ruby Baker seconded the motion and it passed by unanimous vote.

GENERAL DISCUSSION

Mayor Gowen stated the TSPLOST collection amount has almost reached the targeted amount for this cycle, you cannot collect above the original amount. The region will start collecting information for projects to be submitted for the upcoming renewal of the TSPLOST.

Mrs. Melodey Martindale, Chamber Director gave an update on the chamber's activities over the past few weeks. She stated they are currently working on the April Rail Watch event.

ADJOURN:

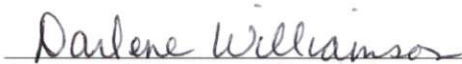
Mr. Bruce Young made a motion to adjourn. Mr. Jim Gowen seconded the motion and it passed by unanimous vote.

The meeting adjourned at 7:00 PM.



Lee Gowen, Mayor

ATTEST:



Darlene Williamson, City Clerk

City of Folkston

Regular Meeting

February 20, 2023

Please Print

Sign In

Julie Warren

Melodey Martindale

**A RESOLUTION OF THE
Folkston CITY COUNCIL
PURSUANT TO THE DISASTER MITIGATION ACT OF 2000
AUTHORIZING ADOPTION OF THE
Charlton COUNTY HAZARD MITIGATION PLAN**

WHEREAS, Charlton County and its municipal governments are required to complete a Hazard Mitigation Plan by the Disaster Mitigation Act of 2000; and

WHEREAS, under the provisions of the Disaster Mitigation Act of 2000, local governments that complete Hazard Mitigation Plans will remain eligible for Federal mitigation funding; and

WHEREAS, Charlton County and its municipal governments have completed an updated Hazard Mitigation Plan that fulfills the Federal requirements of the Disaster Mitigation Act of 2000.

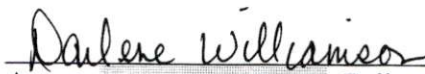
NOW THEREFORE LET IT BE RESOLVED THAT THE Folkston CITY COUNCIL FORMALLY ADOPTS THIS UPDATED HAZARD MITIGATION PLAN.

RESOLVED THIS 20 DAY OF 02, 2023



Signed: Lee Gowen, Folkston City Council President / Mayor

(City Seal)



Attest: Darlene Williamson, Folkston City Clerk

A RESOLUTION

PLEDGING TO PRACTICE AND PROMOTE CIVILITY IN THE CITY OF FOLKSTON

WHEREAS: The Mayor and City Council of the City of Folkston, the governing body of the City of Folkston, Georgia recognizes that robust debate and the right to self-expression, as protected by the First Amendment to the United States Constitution, are fundamental rights and essential components of democratic self-governance; and

WHEREAS: The Mayor and City Council further recognizes that the public exchange of diverse ideas and viewpoints is necessary to the health of the community and the quality of governance in the Municipality; and

WHEREAS: The Mayor and members of the City Council as elected representatives of the community and stewards of the public trust, recognize their special role in modeling open, free and vigorous duties is on public display; and

WHEREAS: City Council meetings are open to the public and thus how City officials execute their legal duties is on public display; and

WHEREAS: Civility by City officials in the execution of their legislative duties and responsibilities fosters respect, kindness and thoughtfulness between City officials, avoiding personal ill will which results in actions being directed to issues made in the best interest of residents; and

WHEREAS: Civility between City officials presents an opportunity to set a positive example of conduct and promotes thoughtful debate and discussion of legislative issues, resulting in better public policy and a more informed electorate while also encouraging civil behavior between residents; and

WHEREAS: Civility between City officials is possible if each member of the elected body remembers that they represent not only themselves, but the constituents of their district and city; and

WHEREAS: In order to publicly declare its commitment to civil discourse and to express its concern for the common good and well-being of all of its residents, the Mayor and City Council has determined to adopt this resolution.

NOW, THEREFORE BE IT RESOLVED AS FOLLOWS:

SECTION ONE

The City of Folkston pledges to practice and promote civility within the governing body as a means of conduction legislative duties and responsibilities.

SECTION TWO

The Elected officials of The City of Folkston enact this civility pledge to build a stronger and more prosperous community by advocating for civil engagement, respecting others and their viewpoints, and finding solutions for the betterment of the City of Folkston.

SECTION THREE

This pledge strives to ensure that all communication be open, honest, and transparent as this is vital for cultivating trust and relationships.

SECTION FOUR

This pledge strives to show courtesy by treating all colleagues, staff and members of the public in a professional and respectful manner whether in-person, online or in written communication, especially when we disagree.

SECTION FIVE

This pledge strives to ensure mutual respect to achieve municipal goals, recognizing that patience, tolerance and civility are imperative to success and demonstrates the Mayor and Council's commitment to respect different opinions, by inviting and considering different perspectives allowing space for ideas to be expressed debated, opposed, and clarified in a constructive manner.

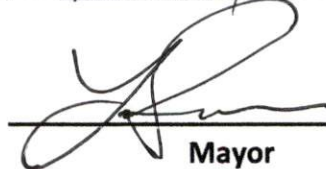
SECTION SIX

This pledge demonstrates our commitment against violence and incivility in all their forms whenever and wherever they occur in all our meetings and interactions.

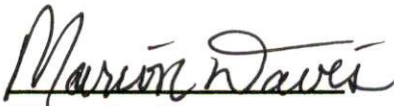
SECTION SEVEN

The City of Folkston expects members of the public to be civil in its discussion of matters under consideration by and before the Mayor and Council, with elected officials staff and each other.

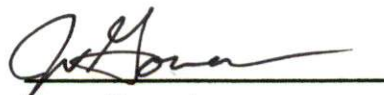
ADOPTED this 20th day of February, 2023.



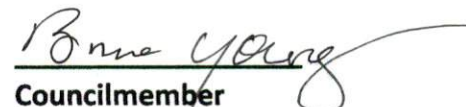
Mayor



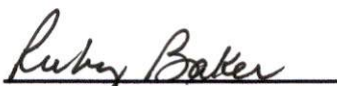
Mayor Pro-Tem



Councilmember



Councilmember



Councilmember



Councilmember

MINI EXCAVATOR

BID TABULATION

The following quotes were received for a Mini Excavator with enclosed cab, 40 – 60 HP and angle blade.

Yancey Bros Cat: **\$97,858.00** (Open Cab Bid: \$89,035.00) (Caterpillar)

Sapelo Equipment: **\$84,000.00** (Kubota)

Dobbs Equipment: **\$79,990.00** (John Deere)

CITY OF FOLKSTON

12/31/22

ADJUSTMENTS TO BUDGET

<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u> <u>OF CHANGE</u>
GENERAL FUND		
100-01330-511100	REGULAR EMPLOYEES	\$ 3,000.00
100-01330-512701	WORKERS COMPENSATION	\$ (2,000.00)
100-01330-521101	MAYORS EXPENSES	\$ (1,000.00)
100-01330-521201	COMPUTER SUPPORT SERVICE	\$ (7,000.00)
100-01330-522201	REPAIRS/MAINT-BUILDINGS	\$ 7,500.00
100-01330-523700	EDUCATION & TRAINING	\$ 500.00
100-01330-531601	MINOR EQUIPMENT	\$ (1,000.00)
100-01510-523380	HOTEL/MOTEL TOUR PROM	\$ 10,000.00
100-01510-579001	CONTENGENCY FUND	\$ (14,400.00)
100-03210-512101	EMPLOYEE HEALTH INSURE	\$ (16,500.00)
100-03210-531270	ENERGY-GASOLINE/DIESEL	\$ 7,000.00
100-03210-551101	REFUNDS	\$ 8,500.00
100-03210-572500	BRAIN & SPINAL INJURY FD	\$ 1,000.00
100-04220-511100	REGULAR EMPLOYEES	\$ 17,000.00
100-04220-512101	EMPLOYEE HEALTH INSURE	\$ (12,000.00)
100-04220-512200	SOCIAL SEC (FICA) CNTRIB	\$ 1,500.00
100-04220-512400	RETIREMENT CONTRIBUTION	\$ (1,500.00)
100-04220-512701	WORKERS COMPENSATION	\$ (2,000.00)
100-04220-521201	COMPUTER SUPPORT SERVICE	\$ (1,500.00)
100-04220-522200	REPAIRS & MAINTENANCE	\$ (5,000.00)
100-04220-522203	EQUIPMENT REPAIRS	\$ (1,000.00)
100-04220-531101	OFFICE SUPPLIES	\$ 4,400.00
100-04220-531235	STREET LIGHTS	\$ 4,000.00
100-04220-531270	ENERGY-GASOLINE/DIESEL	\$ 10,500.00
100-04220-531601	MINOR EQUIPMENT	\$ (2,000.00)
100-04220-541350	PUBLIC WORKS GARAGE BLG	\$ (1,000.00)
100-04220-541401	PAVING AND SIDEWALKS	\$ 10,000.00
100-04220-541410	DRAINAGE	\$ (2,000.00)
100-04220-542150	MAJOR EQUIPMENT	\$ (15,000.00)
100-04510-512101	EMPLOYEE HEALTH INSURE	\$ (10,200.00)
100-04510-512400	RETIREMENT CONTRIBUTION	\$ (2,000.00)
100-04510-512701	WORKERS COMPENSATION	\$ (3,000.00)
100-04510-523201	TELEPHONE	\$ 500.00
100-04510-531150	SUPPLIES AND PARTS	\$ 1,700.00
100-04510-531270	ENERGY-GASOLINE/DIESEL	\$ 11,000.00
100-04510-531601	MINOR EQUIPMENT	\$ (2,000.00)
100-04510-541350	PUBLIC WORKS GARAGE BLG	\$ (1,000.00)
100-04510-542550	DUMPSTERS/KARTS	\$ 5,000.00
100-06149-522200	REPAIRS & MAINTENANCE	\$ (1,300.00)

100-06149-523201	TELEPHONE	\$	500.00
100-06149-531150	SUPPLIES AND PARTS	\$	(100.00)
100-06149-531210	ENERGY-WATER/SEWERAGE	\$	700.00
100-06149-531230	ENERGY-ELECTRICITY	\$	200.00
100-06210-522200	REPAIRS & MAINTENANCE	\$	600.00
100-06210-531175	BEAUTIFICATION SUPPLIES	\$	(500.00)
100-06210-531210	ENERGY-WATER/SEWERAGE	\$	500.00
100-06210-531230	ENERGY-ELECTRICITY	\$	(100.00)
100-06210-551150	CONTRACT SERVICES	\$	(500.00)
		\$	-

WATER FUND

505-00000-344210	WATER REVENUE	\$	(30,500.00) ADD TO REVENUE BUDGET
505-00000-344220	OVERPAYMENTS ON UTILITIES	\$	(12,500.00) ADD TO REVENUE BUDGET
505-04410-511100	REGULAR EMPLOYEES	\$	25,000.00
505-04410-512101	EMPLOYEE HEALTH INSUR	\$	(27,000.00)
505-04410-512200	SOCIAL SEC(FICA) CONTRIB	\$	2,000.00
505-04410-512400	RETIREMENT CONTRIBUTION	\$	3,000.00
505-04410-512700	WORKERS COMPENSATION	\$	(4,000.00)
505-04410-521201	COMPUTER SUPPORT SERVICE	\$	1,500.00
505-04410-521302	ENGINEERING AND DESIGN	\$	6,000.00
505-04410-521303	LABORATORY EXPENSES	\$	1,500.00
505-04410-523201	TELEPHONE	\$	1,700.00
505-04410-523602	ORG FEES MEMBERSHIP	\$	500.00
505-04410-531101	OFFICE SUPPLIES	\$	600.00
505-04410-531150	SUPPLIES AND PARTS	\$	3,000.00
505-04410-531156	CHLORINE SUPPLIES	\$	6,500.00
505-04410-531230	ENERGY-ELECTRICITY	\$	(3,000.00)
505-04410-531270	ENERGY-GASOLINE/DIESEL	\$	11,000.00
505-04410-551101	REFUNDS	\$	1,200.00
505-04410-579001	WATER SEWER CONTINGENC	\$	12,500.00
505-04410-581101	BOND RETIREMENT PRINCIPAL	\$	12,000.00
505-04410-582101	BOND RETIREMENT INTERE	\$	(11,000.00)
		\$	-

SEWER FUND

506-00000-344255	SEWER REVENUE	\$	(21,100.00) ADD TO REVENUE BUDGET
506-04310-511100	REGULAR EMPLOYEES	\$	8,000.00
506-04310-512200	SOCIAL SEC (FICA) CONTR	\$	500.00
506-04310-512700	WORKERS COMPENSATION	\$	(2,000.00)
506-04310-521201	COMPUTER SUPPORT SERV	\$	1,500.00
506-04310-521301	MAPPING	\$	(2,000.00)
506-04310-521302	ENGINEERING AND DESIGN	\$	1,200.00
506-04310-521303	LABORATORY EXPENSES	\$	(11,000.00)
506-04310-523201	TELEPHONE	\$	500.00
506-04310-523602	ORG FEES MEMBERSHIP	\$	500.00
506-04310-531155	THIOGUARD SUPPLIES	\$	(3,000.00)

506-04310-531210	ENERGY-WATER SEWERAGE	\$	(3,000.00)
506-04310-531235	SEWER POND ELECTRICITY	\$	2,800.00
506-04310-531236	LIFT STATION ELECTRICITY	\$	(2,500.00)
503-04310-531270	ENERGY-GASOLINE/DIESEL	\$	11,000.00
506-04310-541350	PUBLIC WORKS GARAGE BLD	\$	(1,000.00)
506-04310-541501	WASTEWATER PROJ EXPENSE	\$	22,000.00
506-04310-579001	WATER/SEWER CONTINGEN	\$	(2,500.00)
506-04310-581101	BOND RETIREMENT PRINC	\$	11,500.00
506-04310-582101	BOND RETIREMENT INTER	\$	(11,400.00)
		\$	-