

**CHARLTON COUNTY FIRE BOARD
MINUTES
MONDAY, MARCH 25, 2024
RACEPOND FIRE STATION
6:00 P.M.**

3/25/2024 - Minutes

1. CALL TO ORDER

Those present were: President Lee Gowen, along with Fire Board members Kip Taylor, and Mike Harris; Fire Chief C. L. Lewis, Assistant Chief Willard Turner; County Administrator Hampton Raulerson; Secretary Jenifer Nobles; and visitors as recorded hereafter. Orival Thompson and Jesse Crews were absent.

2. INVOCATION AND PLEDGE TO THE FLAG

Mr. Gowen led the Invocation and Pledge to the Flag.

3. ADOPTION OF THE AGENDA

Mr. Taylor made the motion to adopt the March 25, 2024 Agenda. Motion was seconded by Mr. Harris, Board voted; motion carried unanimously.

4. ADOPTION OF THE MINUTES

Mr. Harris made the motion to approve January 22, 2024 Minutes. Motion was seconded by Mr. Taylor, Board voted; motion carried unanimously.

5. FINANCIAL REPORT

Mr. Taylor made motion to approve the Financial Report. Motion was seconded by Mr. Harris, Board voted; motion carried unanimously. 10 air bottles were approved by the BOC and will be accounted for next month, cost \$10,850.00.

6. REPORTS: GEORGIA FORESTRY COMMISSION: ROGER TODD

None.

7. HEAR ANDY HEISEY, ONWR

Mr. Heisey was present and reported that kbi is 201, swampland foot and half over, burned 3000 acres, and have 2 openings for employment.

8. PERSONNEL REPORT

Chief Lewis reported that there are 5 new applicants. Mr. Raulerson reported that he has talked to other counties concerning physicals for the volunteers. Camden County will be providing an agreement for Charlton County to use their clinic for physicals. The volunteers need to call in advance to schedule physicals with Amelia, because the Doctor is not available everyday.

9. REPORTS

- A. The Shop is scheduling tire and oil changes, also getting prices for Winokur E1 truck.
- B. Youth Program Report - currently have 6 members, 2 new members will be joining, and Easter Program was held on Saturday, and over 100 people were in attendance.
- C. AFG Application Update - has been submitted for new engine, cost is \$290,000.00

10. FIRE RUN REPORTS BY TYPES (ENCLOSED IN HANDOUT)

Fire run report is attached. Chief Lewis reported that Assistant Tonya Hendrix has been employed, and is doing a good job.

11. COUNTY ADMINISTRATOR/CLERK REPORT

Mr. Raulerson reported that the County is purchasing 5.77 acres from Rayonier for the Bend Fire Station, waiting for executed copy from Rayonier, then the property will be cleared; also waiting for bids on the building. Mobile Communications of America will construct tower. The Sheriff's Department will use the tower, also.

Officer meeting was held in January. Physicals were discussed. Mr. Raulerson reported that policy will be adopted for emergency and disasters, as declared by 3 entities, the county, state, and federal, and volunteers will be paid accordingly. Once developed, Policy will be considered and voted on by the Fire Board.

PPG's are being reviewed, and will make changes, referencing personnel policy. Policy will be considered and voted on by the Fire Board.

Guidelines will be forthcoming for officers to determine when someone is no longer welcome in the department. Considering requiring 12 calls per year and half in-person training.

12. EXECUTIVE SESSION (IF REQUIRED)

None.

13. NEXT FIRE BOARD MEETING, MONDAY, MAY 27, 2024 - GA BEND FIRE STATION

Because of Memorial Day, Monday, May 27, 2024, the next Fire Board meeting is scheduled for Monday, May 20, 2024, at 6:00 p.m. at the Bend Fire Station.

14. ADJOURN

Mr. Taylor made motion to adjourn meeting at 6:45 p.m. Motion was seconded by Mr. Harris, Board voted; motion carried unanimously.